

**BAGMA
CONSTITUTION
AS OF
04/10/2020
The Constitution
of BAGMA**

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**Chapter 1:
Introductory Section**

- 1) The Burton and Garran Members Association ('BAGMA') is the residents' committee for Burton and Garran Hall. It is the directly elected representative body of all students residing at the Hall.

- 2) For the purpose of this document, unless otherwise specified, terms will be defined as below:
 - a) 'BAGMA' refers to the Burton and Garran Members Association;
 - b) 'Committee' refers to BAGMA, as above;
 - c) 'Students', 'student body' and 'residents' may be used interchangeably, and will refer specifically to the students of ANU residing at Burton and Garran Hall;
 - d) 'College' and 'Hall' may be used interchangeably, and will refer to Burton and Garran Hall;
 - e) 'B&G' will refer to Burton and Garran Hall;
 - f) 'Admin' will refer to the administration of the college including, but not limited to the Head and Deputy Head of the Hall, Community Coordinators, and any other employed members of the administration.

- 3) This Constitution and its attached regulations is to be made freely and easily available to all residents.

- 4) The roles of BAGMA are as follows:
 - a) BAGMA is first and foremost the representative body of the students of the Hall. It bears no contractual obligations to the administration of the college beyond the standard occupancy agreement and as such, bears no responsibility to carry out tasks or act on

behalf of admin, although it may voluntarily choose to do so.

- i) BAGMA is to be entirely independent of admin and reserves the right to oppose admin in any matters it deems necessary, to the extent that such opposition is conducted within the terms of the occupancy agreement.
- ii) BAGMA is a leadership team within itself, and is to be included in the wider leadership team of the college.
- iii) As volunteers, BAGMA members are to be treated with the same respect and regard afforded to scholarship and appointed positions within the Hall.
- iv) As the representative body of the students, BAGMA is to be consulted and informed about all decisions [taken] affecting the student body to the extent to which this is reasonable.

5) The functions of BAGMA are:

- a) To represent the student body in matters affecting their interest to any person or body which BAGMA deems necessary including, but not limited to:
 - i) The Hall administration
 - ii) People, offices, or bodies within ANU
 - iii) People, offices, or bodies external to the university.
 - iv) BAGMA reserves the right to escalate any such matters to if it deems necessary.
- b) To organise general gatherings of students:
 - i) Promoting the social and cultural life of the college including, but not limited to: organising events during O-Week, Bush Week, and throughout the year
 - ii) Facilitating interhall events and competitions including, but not limited to: sports, arts and international student events.
- c) To promote the improvement of student life within the college
 - i) Facilitate positive residential culture in consultation with the Cultural Development Committee (CDC); and
 - ii) Recommend necessary quality of life improvements to the hall with the following conditions:
 - (1) BAGMA bears no financial responsibility for the buildings, infrastructure or security of the Hall; and
 - (2) BAGMA is not obliged to fund the purchase and/or maintenance of communal and/or recreational items though it may choose to do so as a committee.
- d) To encourage the widest possible involvement of students in the life of the Hall.
- e) To represent the Hall in interhall organisations including but not limited to IHC, ISO, IAC, SIC, and IIC.

6) The student body expects all members of BAGMA to:

- a) Act in the interests of the student body at all times
- b) Inform students of policy discussions and changes within the college
- c) Conduct themselves in a professional manner whilst exercising their duties as a

committee member

- d) Provide a forum for students to discuss college policies, and to express their opinions safely and fairly
- e) Represent their interests and opinions to admin wherever possible
- f) Make reasonable efforts to attend all meetings.

7) Terms of Office

- a) A BAGMA shall hold office from the day following the official handover in the year it is elected until the day of handover the following year.
- b) Unless otherwise specified, all positions of BAGMA excluding those termed 'first year positions' are to be elected in the final teaching period of the year.
- c) Once elected, but prior to the official handover, the newly elected committee will be termed 'BAGMA-Elect'.
- d) The BAGMA-Elect, excluding the first year representatives, is to be announced no later than three weeks after the Annual General Meeting.
 - i) If electoral issues make such a situation impossible, the BAGMA-Elect is to be announced at the earliest possible date.
- e) Handover shall occur at a date decided between the President and the President-Elect
 - i) This date may be any time after the BAGMA-Elect has been announced, but may occur no later than the final day of the residential contract of that year. Any issue or controversy that arises after the official handover, but related to an issue when the previous committee was in power, shall be the responsibility of that previous committee.

8) BAGMA Fees

- a) The resident's committee fee is paid in addition to acceptance fees at the start of the year for new residents or the end of the year for returners.
- b) The resident's committee fee will be \$150 in 2020.

Chapter 2: Electoral Rules

1) The Returning Officer

- a) The first act of BAGMA will be to nominate a 'Returning Officer'. This must occur before the beginning of the end of the calendar year that BAGMA members are elected.
 - i) BAGMA will brief the Returning Officer on their role, and provide them with a copy of this Constitution.
 - ii) The Returning Officer is ineligible for electoral nomination whilst they are Returning Officer.
 - (1) If the Returning Officer wishes to run for BAGMA, notice of their resignation must be given at least three weeks prior to the opening of nominations for the election they are running for.
- b) The Returning Officer will oversee all elections and the role includes, but is not limited to:

- i) Ensuring, with the assistance of BAGMA, that elections are carried out in accordance with the rules set out in Chapter 2 of this Constitution
- ii) Managing the counting of votes for all elections in a calendar year, be they online or through paper ballot
- iii) Ruling on any electoral disputes
- iv) Sitting on the Disciplinary Tribunal should it be required.
 - (1) All such decisions made by the Returning Officer are final, and may only be overturned by a two-thirds majority vote in BAGMA.
- iv) Being present at the opening of nominations, speeches and the voting booth, if voting is through paper ballot.
- v) Appointing the Chief Scrutineer, subject to the approval of BAGMA.
- c) The Returning Officer may designate a student to act on their behalf, or request assistance in carrying out their responsibilities, from all students excluding:
 - i) Those nominating for the election at hand, and
 - ii) Current members of BAGMA
- d) The Returning Officer may only be removed by two-thirds majority at a General Meeting.
- e) In the event that there is no longer a Returning Officer or a Chief Scrutineer due to removal, resignation, or ceasing to be a resident of the Hall, BAGMA will appoint another per the rules of BAGMA committee meetings in Chapter 5 of this Constitution.

2) The General Election

- a) This process is to be opened at the AGM.
 - i) Unless otherwise specified, all positions of BAGMA excluding those termed 'first year' positions are to be elected at the General Election, to be held in the final teaching period of the year.
- b) Nominations:
 - i) Nominations for all positions to be elected at the General Election are to be opened at the conclusion of the AGM.
 - (1) Nominations must be open for a minimum of four days, with the exact time period being at the discretion of BAGMA and the Returning Officer.
- c) Speeches are to occur at a General Meeting.
 - i) Allotted speech times are to be no less than two minutes long but exact timing is at the discretion of BAGMA and the Returning Officer.
- d) Voting:
 - i) Voting shall be conducted online through APOLLO or another system agreed upon by the Returning Officer and BAGMA that is compliant with the terms of the Constitution.
 - (1) If it is such that online voting is not possible, the paper ballot procedure will be followed in such a circumstance.
 - ii) Voting must be open for a minimum of three days, with the exact time period being at the discretion of BAGMA and the Returning Officer.
 - (1) There must be a waiting period of at least 24 hours after the commencement of speeches for voting to open.

3) Nomination Procedure

- a) Any student wishing to nominate must submit their nomination to the Returning Officer with the following information:
 - i) The nominee's full name (and preferred name if necessary), student number, and signature;
 - ii) The seconder's full name, student number, and signature.
- b) To second a nomination, the seconder must also be eligible to nominate for that position.
- c) Late nominations, including nominations from the floor, will only be accepted at the discretion of the Returning Officer.

4) General Election Nomination Eligibility

- a) All students holding a current residential contract on the day nominations close are eligible to nominate subject to the rules below:
 - i) Executive positions
 - (1) Executive positions can only be nominated for if the student intends to reside at B&G for the entirety of the following year. Students intending to reside at the Hall for only one semester the year following the election are eligible to nominate only for non-executive positions in accordance with any other terms applicable to that position e.g. international student criterion.
 - (2) Executive positions can only be nominated for if the student is at least in their second semester of residence at B&G at the time of nominations.
 - ii) International representative
 - (1) Only international students can nominate for International representative.
 - (a) An international student is defined as a student who:
 - (i) Identifies as an International Student
 - (ii) Must have or will have by the start of their term as International Representative, membership under the International Students' Department
 - iii) Multiple Nominations
 - (1) Students may nominate for up to two positions only under the following conditions:
 - (a) A student may nominate for only one executive position and only one non-executive position concurrently at a General Election.
 - (b) Those students nominating for President may not nominate for any other position in that same election.

5) General Election Voting Eligibility

- a) All domestic students holding a current residential contract on the day voting opens are eligible to vote for all positions except the International Representative positions in the General Election.
- b) All International students holding a current residential contract on the day voting opens are eligible to vote for all positions including the International Representative positions in the General Election.
- c) Each student may vote only once.
- d) BAGMA is to have access to a list of all residents and keep a record of who has voted to ensure that no student votes multiple times.

6) Vote Counting System

- a) Online voting for elections shall be done through the settings of APOLLO or another online system that is compliant with this Constitution.
- b) Paper ballot voting shall be counted per the appendix of this Constitution.

7) Campaigning

- a) Every nominee will have one A4 page upon which to advertise their candidacy.
 - i) All nominees' posters are to be displayed together inside Central block from the day of speeches until voting has closed.
 - (1) No other copies of that page may be displayed, without exception.
- b) Campaigning and/or advertising for a particular candidate, by the candidate themselves or by someone acting on the behalf of the candidate, outside of the above forums is prohibited without exception.
 - i) Nominees found to be campaigning may have their nominations revoked at the discretion of the Returning Officer.
 - (1) Those found campaigning prior to nominations will not be allowed to nominate.
 - ii) Students campaigning on behalf of a nominee will have the right to vote revoked.
 - (1) The Returning Officer retains the right to revoke a nomination for this violation if they deem it necessary.

8) First Year Representative Elections

- a) First Year Representative elections are subject to the same rules regarding nomination procedure, campaigning, voting, and acceptance of BAGMA membership with the following additional requirements:
 - i) First Year Representative nominations are to open no later than the end of the third week of the first teaching period.
 - ii) First Year Representative elections are to take place at a General Meeting.
 - iii) Only first years may nominate and vote in the First Year Representative elections.
 - (1) A first year is defined as a student who, at the time of nominations, is within their first two semesters of living at the Hall.

9) Paper Ballot Procedure

- a) Paper ballot requirements:
 - i) Ballot papers must contain the first and last names of the nominees.
 - (1) Students may nominate a preferred name for use on the ballot paper.
 - ii) Ballot papers must contain a photograph of each candidate wherever possible.
 - (1) Every effort must be made to obtain a photograph of the nominee.
 - (2) Nominees whose photographs could not be obtained may still appear on the ballot paper.
 - iii) Order of listing on the ballot paper is to be allocated at random.
 - iv) Ballot papers are to be printed by admin, paid for by BAGMA.
- b) Voting booths must be open for a minimum of three days.
 - i) Each day must incorporate a minimum of two hours of voting time.

- ii) The Returning Officer, or a student designated on their behalf in accordance with Chapter 2 of this Constitution, must be present at the voting booth at all times.
- c) Ballots with the same number in multiple boxes will be invalid.

10) Acceptance of BAGMA Positions

a) Sports Representatives' quota

- i) The three Sports Representatives elected at the General Election shall include no more than two members of any gender/identity.

(1) The First Year Sports Representative is not to be included in, or affected by, this quota.

(2) B&G recognises the needs of all students including those non-cisgender, gender diverse and intersex students, and to the extent possible, this quota is to reflect this. Where a student does not fall under a specific group included in this quota, they are to be included in the count by which stream of ISO sports they have or will participate in.

b) Members of BAGMA may not be members of other B&G leadership teams.

- i) Nominees who hold another leadership position, or are offered another leadership position, must resign from the other position if they wish to obtain or continue membership of BAGMA.

c) In the case that a nominee wins both the executive and non-executive position they nominate for, they may choose to hold only one of those positions.

- i) The only exception to this shall be the Vice-President who shall hold their general position and their executive position.

d) For all positions except President, where a member-elect cannot accept their election to the committee for any reason, the candidate in second place will be offered that position, and so on and so forth until all candidates have been offered the position.

- i) In the event that no candidate can accept the election, a by-election will be called.

e) Where a President-Elect cannot accept their election to the committee, the candidate with the second highest number of votes shall be offered the position.

- i) In the event that the second candidate rejects their election, a by-election must be called.

11) By-elections

a) A by-election is required to fill any vacancy that occurs on the committee until five teaching weeks prior to the AGM.

- i) If a vacancy occurs in the five teaching weeks prior to the AGM, the committee may decide whether a by-election is necessary for it to carry out its functions for the conclusion of the term.

b) A by-election is to be held in accordance with all standard election rules, as specified in Chapter 2 of this Constitution.

c) A by-election is to be held within three teaching weeks of a position being declared vacant.

- i) Where a member of BAGMA leaves at the conclusion of the first semester, the by-

election is to be held not before the beginning of the second semester and no later than the third teaching week of the second semester.

- d) In addition to the standard nomination requirements, the following shall apply:
 - i) Where a non-executive position not termed 'first-year' is declared vacant, only those who have resided at the college for at least one semester are eligible to nominate
 - ii) Where an executive position is declared vacant, only those who have completed at least two semesters of residence are eligible to nominate
 - iii) Members of the current BAGMA may only nominate at a by-election for an executive position.
- e) Current BAGMA members are eligible to vote in any by-election

12) Vice-President Elections:

- a) After the election of the committee (Excluding Vice-President and First Year representatives), and before the start of the first teaching period, the Vice-President (VP hereafter) will be voted in by BAGMA. The exact time will be decided by the President.
- b) Any non-executive BAGMA member may nominate for this position.
- c) Each nominee may make a speech. The speech length is to be decided by the President in consultation with the Secretary.
- d) The vote will be conducted by Secret Ballot with the President overseeing the process
- e) The voting will be done through non-weighted preferential voting.
- f) The President will abstain from voting except in the case of a tie between two candidates.
 - i) In the case of a tie, the President will declare a tie and cast the deciding vote
- g) The president will then announce to the committee the VP Elect.
 - i) In the case of only one nominee for the role, then the President will move a motion to elect the Vice-President.
- h) When elected, the VP will fulfil the role of both their non-executive position and VP in accordance with Chapter 3, Section 4b).

13) A candidate for any position on BAGMA may approach the Returning Officer to see the results of the election for that position only.

Chapter 3: Structure, Responsibilities, and Duties

- 1) The committee shall exist of a President, Vice-President, Secretary, Treasurer, Social Officer, three Sports Representatives, two Arts Representatives, two Communications and Media Representatives, two International Representatives, one Community Representative, one Culture Representative, one Greens Representative, and three First Year Representatives, consisting of one First Year Arts Representative, one First Year Sports Representative and one First Year Social Representative.
- 2) The executive shall consist of the President, Vice-President, Secretary, Treasurer and Social Officer in order of hierarchy.
 - a) The function of the executive is to:

- i) Ensure the smooth running of the committee
 - ii) Liaise with other leadership teams and admin
 - iii) Liaise with bodies on behalf of BAGMA within and outside of ANU
 - iv) Represent BAGMA wherever necessary, but only with the consent of BAGMA
 - (1) The executive may not make any decisions on behalf of BAGMA or B&G without the express consent of BAGMA
 - (2) Any decisions made by the executive must be ratified by BAGMA before taking effect.
 - b) Executive meetings may be closed to other members of the committee and college. c) The President is the head of the executive, and is to be held directly accountable to the executive.
 - d) The executive is to be entirely transparent and report all decisions to the general committee.
 - e) The executive as a body is to be held accountable to the general committee, and may be subject to a vote of no confidence as a body in accordance with Chapter 6.
- 3) The responsibilities of all BAGMA members are to:
- a) Assist in the organisation, promotion, and running of all BAGMA and relevant interhall events
 - b) Encourage community spirit within Burton and Garran Hall
 - c) Attend and participate in BAGMA meetings
 - d) Write and keep within a budget for their portfolio in consultation with the Treasurer
 - e) Uphold the principles of this Constitution.
- 4) The roles of each portfolio are as below:
- a) President
 - i) The President shall:
 - (1) Act as the spokesperson for the committee and consequently, the students
 - (a) This includes representing the committee and student body to people, bodies and offices (i) within the college; and (ii) within the wider university; and (iii) external to the university.
 - (2) Oversee and direct the functioning of the committee
 - (3) Attend meetings of other leadership teams including the Senior Residents (SRs), the Academic, Canteen and Transport Teams, and the Cultural Development Committee (CDC), if invited, to foster inter-leadership team cooperation and communication.
 - (4) Liaise and meet with the admin including the Head of Hall, Residential Wellbeing Coordinator, and the Community Coordinators.
 - (5) Report back to the committee on all meetings attended as a representative of the committee or student body.
 - (6) Represent B&G on the Inter-Hall Council (IHC) and duly carry out the functions of a member of that council
 - (7) Regularly check with all members of the committee to ensure that every member is contributing to the committee appropriately and fairly, and gather feedback

- including complaints from the committee
- (8) Be visible within the B&G community.
- (9) Organise and lead the O-Week and Bush Week Subcommittee
- b) Vice-President (VP)
 - i) The VP shall:
 - (1) Be the direct deputy to the President
 - (2) Carry out the functions of the President at times when the President is unable to do so.
 - (3) Accompany the President to admin meetings, and where necessary, meetings with other scholarship and appointed leadership teams (per 4.a.i.3).
 - (a) Deliver written reports during BAGMA meetings on all others attended as an independent representative of BAGMA and the student body.
 - (4) Oversee the operations of Cultural Development Committee (CDC), consisting of the Accessibility Educators (AEs), Gender and Sexuality Educators (GSEs), Black, Indigenous, and People of Colour (BIPOC) Educators, and Alumni Engagement Officers (AEOs) so as to, with concern to BAGMA:
 - (a) Facilitate discussions and collaborative events concerned with equity, inclusivity, and wellbeing at B&G;
 - (b) Evaluate and suggest improvements to leadership team training, and further development of BAGMA regulations;
 - (c) Conduct an annual internal review of B&G culture with recommendations for consideration the following year; and
 - (d) Other responsibilities as deemed appropriate by the committee.
 - (5) Moderate the internal affairs of BAGMA, including but not limited to:
 - (a) Resolving disputes between BAGMA representatives; and
 - (b) Organising team cohesion and social exercises to encourage team morale.
- c) Secretary
 - i) The Secretary shall:
 - (1) Oversee the formation, funding, and running of B&G Clubs and Societies
 - (2) Chair committee meetings and General Meetings, except where conflicts of interest may arise, in accordance to the standing orders set out in Chapters 4-5 of this Constitution
 - (3) Record minutes of all committee meetings and ensure they are made easily available online to the student body within 48 hours
 - (4) In consultation with the committee, appoint a Returning Officer and Chief Scrutineer from a pool of anonymous applicants per the BAGMA regulations prior to the first election of the calendar year
 - (5) Ensure the constitutional compliance of the committee and its actions
 - (6) Lead the annual Constitutional Review Committee
 - (7) Organise and edit the annual yearbook.
 - (8) Maintain the order of the leadership resource room
- d) Treasurer
 - i) The Treasurer shall:

- (1) Prepare a budget for the committee's yearly expenses before the commencement of O-Week
 - (2) Monitor each portfolio's expenditure with respect to this initial budget, making any necessary changes and ensuring that all funds are accounted for and all purchases included in BAGMA expenditure
 - (3) Liaise with each portfolio's expenditure, requesting financial feedback from both outgoing and incoming representatives responsible for the respective portfolio before the commencement of O-Week.
 - (4) Request a rough budget outline from each portfolio including the rough date when the expenditure will need to be made, and the rough costs
 - (5) Liaise with the Head of Hall and the university in the spending of monies deposited within the Q-account
 - (6) Be responsible to the BAGMA and the Head of Hall for all financial matters relating to BAGMA
 - (a) The Treasurer will not have decision-making power and responsibility for expenditure where that chosen expenditure or change in budget allocation was not provided for in provision budget outlines and is equal to or more than 10% of the initial budget allocation for the event or portfolio.
 - (b) Where the conditions in sub-s (a) arise, the change to the budget allocation or expenditure must be moved through a motion put by the Treasurer at the next BAGMA meeting and passed by a simple majority.
 - (c) The motion must be accompanied by a written proposal outlining what the expenditure will be used for, why it is needed and how that would benefit the community.
 - (d) If the motion does not pass, the expenditure or budget allocation change will not be permitted.
 - (e) Notice and the agenda for a meeting at which such a budget allocation change or expenditure is being discussed must be given at least 2 working days prior to the relevant BAGMA meeting by the BAGMA Secretary.
 - (7) Provide at the AGM a statement of the receipts and expenditures for the year immediately preceding the AGM as provided by the university
 - (8) Attend financial training sessions provided by the Hall, maintain all financial records pertaining to BAGMA, and present any such record upon request by the Head of Hall
 - (9) Handle reimbursement for purchases made without an ANU purchase card with admin
 - (10) Present quarterly reports to the committee ensuring each portfolio is aware of their remaining funds
 - (a) Such reports must be made easily available to the student body
 - (11) Ensure that Admin is made aware of the yearly change of the BAGMA fee in accordance with Chapter 1.
- e) Social Representative (Social Officer and First Year Social Representative)
- i) The Social Portfolio shall:

- (1) Represent the committee on the Social Interhall Committee (SIC) and duly carry out the functions of a member of that committee
 - (2) Organise social events at the Hall, including interhall events hosted at B&G, through interactions with the Social Representatives from those other halls
 - (3) Organise social events taking place at other residential halls, per arrangement with the Social Representatives of other halls.
 - (4) Organise social events that encourage postgraduate participation, including events specifically for postgraduate residents
 - (5) Organise a social subcommittee to assist with social events through the year.
- f) Arts Representatives (two general representatives, one first year representative)
- i) The Arts Representatives shall:
 - (1) Organise interhall and internal art events to promote, foster, and showcase the artistic talents of B&G residents.
 - (2) Organise an internal arts event at least twice per semester.
 - (3) Represent B&G on the Interhall Arts Committee (IAC) and duly carry out the functions of a member of that committee
 - (4) Oversee the organisation of all Arts events wherein they must:
 - (a) In consultation with the committee, appoint relevant positions from a pool of anonymous applicants per the BAGMA regulations.
- g) Sports (three general representatives, one first year representative)
- i) The Sports Representatives shall:
 - (1) Organise interhall and internal sporting events promoting inclusivity, and active and healthy lifestyles.
 - (2) Organise an internal social sporting event at least twice per semester
 - (3) Represent B&G on the Interhall Sports Organisation (ISO) and duly carry out the functions of a member of that committee.
 - (4) Select, upon application, the coaches for each sport played as part of the Interhall Sports Shield
 - (5) Organise regular trainings for each sporting team by booking a practice venue
 - (6) Regularly wash and organise B&G merchandise (Shirts, Dresses, Skirts, Bibs etc) for those participating in sports to wear during games
- h) International (two general representatives)
- i) The International Representatives shall:
 - (1) Represent the interests and concerns of international students to the committee
 - (2) Help international students transition to life in Australia
 - (3) This includes, but is not limited to, promoting BAGMA events among the international students.
 - (4) Ensuring that events held are diverse, inclusive, and cater to the needs of international students
 - (5) Represent B&G on the Interhall International Committee (IIC) and duly carry out the functions of a member of that committee
 - (6) Promote cultural integration and appreciation in the Hall
 - (7) Organise multicultural and internationally focussed events throughout the year

- (8) Organise social events for the Hall's community of international students, including exchange students.
- (9) Facilitate potential membership and affiliation with the International Students' Department (ISD) for residents who are not automatically part of the ISD.
- i) Communications and Media (two representatives)
 - i) The Communications and Media Representatives shall:
 - (1) Photograph and film BAGMA sports, arts and social events and post these in an easily accessible online forum for the student body to access
 - (2) Coordinate and publish a publication in the format of a newsletter at least once a term which includes blurbs from the relevant leadership teams and a calendar of upcoming events.
 - (3) Update the BAGMA whiteboard in Central with upcoming events.
 - (4) Foster and encourage inter-leadership communication.
 - (5) Organise the yearly SPARTOS event
- j) Community
 - i) The Community Representative shall:
 - (1) Liaise with external charities with the aim of facilitating residents' involvement and contribution to charitable organisations
 - (a) A specific number of charities should be selected and consistently supported throughout the year.
 - (2) Organise and run internal events with the aim of fostering community spirit, involvement and inclusivity.
- k) Culture
 - i) The Culture Representative shall:
 - (1) Foster the spirit of the Hall culture by encouraging participation and involvement throughout all residents.
 - (2) Holds events that foster B&G spirit
 - (3) Ensure the Redbacks chant, to be sung at various sports and arts events, is taught to new students
 - (4) Liaise with other leadership teams to run events to promote the culture of B&G.
 - (5) Organise, purchase, and sell merchandise for residents to wear for attending sporting events and for general wear.
- l) Greens
 - i) The Greens Representative shall:
 - (1) Promote sustainability at the Hall in shared spaces such as the kitchen
 - (2) Advocate sustainable lifestyle choices that are suited to living in a residential hall
 - (3) Manage the herb patches throughout the year
 - (4) Liaise with admin for the Hall, where possible, to make environmentally sustainable arrangements.

Chapter 4: General Meetings

- 1) General Meetings (OGMs, AGMs, and EGMs) are open forum meetings with the student

body.

- a) General Meetings shall be called as a decision of BAGMA to determine matters that it believes should be determined by the student body directly.
- b) Short, relevant questions may be asked of any BAGMA member at the General Meeting.
 - i) Explanations may be allowed at the discretion of the Chair.
- c) General Meetings are to occur a minimum of three times per calendar year.

2) General Meeting Prerequisites

- a) The student body will be provided at least seven days' notice of a General Meeting.
 - i) This notice will include the time, location, and a draft agenda for the meeting.
- b) A finalised agenda including any agenda items requested by residents shall be provided at least three days before the meeting.
- c) The President, or a member of BAGMA nominated by the President, will chair the General Meeting.
 - i) The Chair shall ensure the meeting is carried out in an orderly fashion, and that all validly raised business is discussed.
 - ii) If at any stage the Chair wishes to enter the debate, they must relinquish the Chair to a member of BAGMA.
- d) The Secretary, or a member of BAGMA nominated by the Secretary, shall record minutes of the meeting.

3) The Process of General Meetings

- a) A quorum of thirty-five residents is required for a General Meeting.
 - i) In the event of a quorum not being present twenty minutes after the scheduled commencement of the General Meeting, the General Meeting will be rescheduled to the same time exactly a week later to address the business on the agenda of the original scheduled meeting.
 - (1) If at a rescheduled General Meeting the quorum stipulated above is again not present twenty minutes after the meeting's scheduled commencement, the Chair may carry forth the business of the General Meeting provided a quorum of twenty students is in attendance.
- b) Only business outlined in the published agenda may be addressed in such a meeting.
- c) General Meetings must first consider the business set-out in the finalised agenda.
 - i) All residents present may raise items of general business for discussion.
 - (1) Items of general business must be seconded before discussion commences.
- d) Motions
 - i) All residents present, excluding the Chair except in cases of a 2/3=1/3 tie, may vote on any motion presented at the meeting.
 - ii) Motions require a simple majority of 50%+1 of voting residents in the affirmative to pass.
- d) Special resolutions
 - i) Special resolutions may not be raised from the floor and must be included in the finalised agenda provided as part of the meeting notice.

- (1) Special resolutions include:
 - (a) Constitutional amendments
 - (b) Motions of no confidence in BAGMA members.
 - ii) Special resolutions require a two-thirds majority of residents present in the affirmative to pass.
- 4) Annual General Meeting (AGM)
- a) The AGM shall be held in the final five teaching weeks of the second semester.
 - b) Regulations governing General Meetings shall apply to the AGM unless otherwise stipulated.
 - i) Residents will be provided at least fourteen days' notice of the AGM.
 - (1) The notice will include the time, location, and finalised agenda for the meeting.
 - c) The following must be dealt with at the AGM:
 - i) Confirmation of the minutes of the previous AGM and any General Meetings held since
 - ii) Receipt and consideration of the Statement of Accounts by the Treasurer
 - iii) Consideration of general business submitted by resident
 - iv) Receipt and consideration of detailed financial reports presented by the Inward Bound and Production teams in addition to any other event, team, or club nominated by BAGMA as being required to present a report.
 - d) The AGM is the only time changes to the residents' committee fee may be considered.
- 5) Extraordinary General Meeting (EGM)
- a) Regulations governing General Meetings shall apply to EGMs unless otherwise stipulated.
 - i) An EGM can only be called if no less than twenty-five residents lodge a petition with the President for an EGM.
 - (1) The EGM must be held within fourteen days of the petition being lodged, unless otherwise agreed to by the resident lodging the petition.
 - b) An EGM may consider any general business raised by any resident, unless such business is stipulated to be exclusive to the AGM
- 6) Standing Orders and Conduct of General Meetings
- a) A General Meeting shall be no longer than three hours long at one sitting.
 - i) An extension may be authorised by a two-thirds majority of those present.
 - b) The powers of the Chair:
 - i) The Chair shall be heard in silence and without interruption.
 - (1) When they rise, all debates and discussion will cease.
 - ii) The Chair shall maintain order and may, at any time, adjourn, for such a period as they think fit, a meeting which in their opinion has become disorderly.
 - iii) If the Chair wishes to enter the debate, they shall vacate the Chair and appoint another member of BAGMA to chair the meeting.
 - iv) The Chair shall, subject to the dissent of a General Meeting:
 - (1) Reject any motion that is inconsistent with this Constitution and its regulations

- (2) Interpret the Constitution and its regulations
- (3) Interpret procedural matters not dealt with in this Constitution.
- v) When two or more residents indicate their desire to speak, the Chair shall call upon the resident who, in their opinion, first indicated such intention.
- c) Motions
 - i) A motion or amendment not seconded shall not be discussed or recorded in the minutes.
 - ii) The addition, substitution, or deletion of words may amend the motion or amendment under discussion.
 - (1) An amendment which negates the motion or amendment under discussion is not permissible.
 - iii) A motion or amendment may be amended or withdrawn by the mover with the consent of the seconder.
 - (1) The mover, with the consent of the seconder, may withdraw a motion.
 - (a) However, the seconder has primary option to move the motion again.
 - iv) A motion may be foreshadowed at any time.
 - (1) A foreshadowed motion or amendment shall be considered when the previous motion or amendment has been decided.
 - (2) Discussion of a motion or amendment may be carried on in the light of a foreshadowed motion or amendment.
 - v) All motions of a procedural nature, other than those listed below, may be heard.
 - (1) The following motions shall be put without debate:
 - (a) "That the question be now put"
 - (i) If this motion is moved, the mover of the motion or amendment in question has a right of reply.
 - (ii) This motion may not be moved while student is speaking, and shall require a two-thirds majority to pass.
 - (b) "That strict order of debate be followed"
 - (i) If this motion is moved, no student may, without the permission of the Chair, speak more than once to any motion or amendment under discussion.
 - 1. The mover of any motion or amendment still has a right of reply.
 - (c) "That the speaker be no longer heard"
 - (i) This motion cannot be moved when a speaker is exercising their right of reply.
 - (d) "That an extension of time be given".
 - vi) A motion may be stood over until the next General Meeting by a motion "that the motion lie on the table" being carried.
 - vii) In the event of a motion being moved dissenting from the ruling of the Chair, the Chair shall vacate their position.
 - (1) The student dissenting may state concisely within two minutes the reasons for their dissent and the motion shall be put immediately.
 - (a) A two-thirds majority is required for the motion to be carried.
- d) Debate
 - i) All discussion shall be directed through the Chair in a courteous manner.

- (1) No resident shall use offensive or objectionable language.
 - (a) The Chair may, subject to the dissent of the meeting, suspend a resident who contravenes the provisions of this section from the meeting for such a period they think fit.
- ii) No student shall interrupt another while they are speaking, except to a point of order or to move that the speaker no longer be heard. iii) Points of order
 - (1) A student may at any time raise a point of order.
 - (a) The student raising a point of order shall state it briefly, whereupon the Chair, without further discussion, shall give their ruling.
 - (i) A speaker called to order shall cease speaking until the point of order is decided.
 - (2) A point of order may be raised with regard to any irregularity in the proceedings.
 - iii) No member may speak for longer than five minutes, provided that an extension of time not exceeding five minutes may be granted provided a two-thirds majority is obtained.
 - iv) A non-resident may, with the consent of the meeting, address the meeting.
- e) Voting
 - i) Votes shall be taken in the first instance by voice, or by a show of hands at the Chair's discretion.
 - (1) In case of a vote taken by voice, any member may call a dissent of process, upon which the vote must be recounted via hand. Dissenting members are not recorded for the purpose of minutes.
 - (2) Secret ballot shall be held if the Chair is requested to do so by at least fifteen residents.
 - ii) The Chair may, at the request of ten residents, make a recount of votes.
 - (1) Only two recounts may be made unless the meeting otherwise determines.
 - iii) A resident may, unless the vote was taken by secret ballot, have it recorded in the minutes the fact that they voted for, against, or abstained from voting on the motion.
- f) The General Meeting may, by a two-thirds majority, suspend the operation of any Standing Order.

Chapter 5: Committee Meetings

- 1) BAGMA will meet at least six times per semester.
- 2) Standing Orders
 - a) Quorum for all meetings will be 50%+1 of the entire committee.
 - i) All residents are permitted to attend BAGMA meetings.
 - (1) Non-BAGMA residents in attendance shall have speaking but not voting rights.
 - b) The Chair
 - i) The Secretary, or in their absence a member designated by them, is to be Chair at all committee meetings.
 - (1) The committee may permit the Secretary to relinquish the Chair for the remainder

of the year.

(a) In such a case, a new Chair must be elected as the first order of business.

(2) The committee may remove a Chair if they deem it necessary by a two-thirds majority of members present.

(a) In this case, a new Chair must be appointed for the duration of the meeting.

ii) The Chair shall provide all members with an agenda no later than twenty-four hours prior to a scheduled meeting.

iii) The Chair is not entitled to engage in debate.

(1) The Chair may speak on a motion once debate has ceased, prior to voting.

(2) The Chair may relinquish their position in order to engage in debate.

iv) The Chair is to direct debate, ensuring debate is conducted in an orderly manner and all sides are heard fairly.

(1) Where debate is disorderly and unruly, the Chair may temporarily suspend debate until order is restored.

(a) If order cannot be restored, the Chair may suspend a meeting for up to forty-eight hours.

v) Minutes from all meetings will be recorded by the Chair and made available to all residents within forty-eight hours of the meeting's conclusion.

c) Voting

i) A simple majority of BAGMA members present is required to pass all motions unless otherwise specified.

(1) Each member, except the Chair, will have one vote only.

(a) With each vote, it is possible to:

(i) Vote for the motion;

(ii) Vote against the motion;

(iii) Abstain from voting.

ii) The Chair will vote only in the event of a tie.

(1) If the Chair abstains, the motion will fail.

iii) Voting is to be by a show of hands unless five members petition the Chair for a secret ballot. Proxy votes will only be accepted at the discretion of the Chair.

Chapter 6:

Removal of Members and Votes of No Confidence

1) Any member of BAGMA may only be removed from office by the following means:

a) A petition for an EGM per Chapter 4 of this Constitution

i) A motion to remove a member can only be discussed at an EGM with such a petition being lodged per the conditions of Chapter 4.

(1) The petition must specify intent for a motion of removal and name the relevant member.

ii) The relevant member is to have the right to make a statement, but will not have a vote on the motion of their removal.

iii) A two-thirds majority is required to pass the motion. iv) The decision taken by the residents at the EGM will be final, and no further appeal of the

matter will take place.

b) Any member of BAGMA may be removed from the Committee by a majority vote by the Disciplinary Tribunal.

i) The Disciplinary Tribunal shall only be called upon to investigate a member where there is a valid and genuine reason that the claims against said member should remain confidential.

(1) Where the claims against a member do not need to remain confidential then the Disciplinary Tribunal should not be utilised and the process outlined in Section a) should be followed.

ii) The Disciplinary Tribunal shall consist of:

(1) One member of BAGMA;

(a) This will be the President. If the President is subject to a conflict of interest, conducting appointments, or is the subject of the investigation, they shall be substituted in order of executive hierarchy. In this case, they would be substituted by the Vice-President, followed by the Treasurer and Social Officer, if necessary.

(2) The Returning Officer;

(a) If the Returning Officer is subject to a conflict of interest, or is the subject of the investigation, a BAGMA general representative will instead be appointed to sit on the tribunal by the Secretary.

(3) One Cultural Development Committee member;

(a) A representative from the CDC, as decided upon internally by the committee and appointed by the BAGMA Secretary, shall sit on the Tribunal.

(b) A single CDC representative is not permitted to sit consecutively on two unrelated tribunal meetings.

(4) One staff member of another Hall.

(a) This staff member should be either a Head of Hall, Residential Wellbeing Coordinator or Community Coordinator.

(b) The same staff member may not sit consecutively on two unrelated tribunal meetings.

(c) It will be the responsibility of the Secretary to contact and appoint this person to the Disciplinary Tribunal in the event that it is required.

iii) If any of the listed members are unavailable to take part in the investigation without an available listed substitute, the Secretary of BAGMA may appoint a replacement.

(1) Appointing others to the tribunal precludes your being appointed.

(2) If the Secretary is the subject of the investigation, the Returning Officer shall appoint replacements per the same guidelines as above.

(a) If the whole BAGMA executive is the subject of investigation, a representative from the IHC, as decided-upon internally by the Council, shall replace their allocated position on the tribunal.

(b) A single IHC representative is not permitted to sit consecutively on two unrelated tribunal meetings.

iv) A Disciplinary Tribunal investigation can be called by any resident however it must be approved by at least one of the following:

(1) The President of BAGMA; or

- (2) The Vice-President of BAGMA; or
 - (3) The majority of the BAGMA Executive; or
 - (4) The majority of BAGMA; or
 - (5) The Returning Officer.
- v) As part of their investigation, the Disciplinary Tribunal must uphold principles of natural justice and due process.
- (1) This should include but is not limited to
 - (a) Maintaining the independence and impartiality of the Disciplinary Tribunal at all times.
 - (b) Allowing the subject(s) of the investigation opportunity to defend any claims made against them.
- vi) A full investigation by the Disciplinary Tribunal will involve a consideration of whether the BAGMA member or members have:
- (1) Engaged in conduct not fitting of a BAGMA member during their period of residence at B&G; or
 - (2) Consistently failed to meet the requirements of the BAGMA Constitution.
- vii) After the Disciplinary Tribunal has conducted a full investigation, they will determine, on the balance of probabilities, whether disciplinary action should be taken.
- viii) Votes shall be made using a secret ballot.
- (1) In case of a tied vote, members of the tribunal will partake in extended deliberation before voting a second time whether disciplinary action should be taken.
 - (a) In case of a deadlocked tribunal after extended deliberation, no disciplinary action will be taken against the member (refer to xii for more)
- ix) It will then be the responsibility of the Disciplinary Tribunal to determine the course of disciplinary action. The options available to them will be:
- (1) An official warning; or
 - (2) Suspension for a period of up to 14 days; or
 - (3) Dismissal.
- x) In the event that a BAGMA member or members are suspended or dismissed by the Disciplinary Tribunal, the President of BAGMA shall make a public statement accessible to all Burton and Garran Hall Residents.
- xi) If the Disciplinary Tribunal votes to remove a member from BAGMA, they may not run in any other BAGMA elections that same teaching year.
- xii) If no disciplinary action is taken, or the Disciplinary Tribunal does not vote to remove a member, that member can still be removed in accordance with part a).
- xiii) If the circumstances permit, a full handover should be given by the dismissed BAGMA member to their replacement as soon as is reasonably practical
- c) In the processes outlined in part a and b, the defendant(s) may request a delay of up to two business days in order to seek out pastoral care support.
- d) Per chapter 3, the executive is to be held accountable to the whole committee and thus may be subject, as a body, to removal by the above processes.
- e) Where a member is removed, a by-election will be called in accordance with Chapter 2.

Chapter 7:

Rewards and Entitlements of BAGMA Members

1) Rooms

- a) BAGMA is entitled to sixteen large rooms, located at the end of the floors, to be allocated amongst members as the committee sees fit.
 - i) These rooms may only be allocated to non-members at the discretion of the committee.
- b) The President of BAGMA is entitled to an apartment, but may elect not to reside in it.
 - i) In such a case:
 - (1) The apartment will be offered to other members of the committee at the discretion of the committee.
 - (a) If no other BAGMA member wishes to reside in the apartment, admin may then allocate this apartment as necessary for the remainder of the year.

2) Access

- a) BAGMA is to have exclusive access to the Leadership Resource Room, with the exception of the Returning Officer
- b) Access to other areas of the college are to be determined by the President in consultation with admin

3) Bursaries

- a) Excluding the President and Vice-President, all members of BAGMA are entitled to a bursary as follows:
 - i) All members, inclusive of the executive and including first year representatives, are entitled to a bursary equivalent to five per cent (5%) of a standard room tariff for the duration of their term

4) Presidential Scholarship

- a) The President of BAGMA shall receive a scholarship to the value of seventy-five per cent (75%) of a standard room tariff.
- b) The Vice President of BAGMA shall receive a scholarship to the value of twenty-five per cent (25%) of a standard room tariff.
- c) This scholarship may be temporarily suspended by a three-quarters majority vote within BAGMA until an EGM may be called at the earliest possible date.
 - i) The justifications for the suspension of the scholarship must be disclosed in the agenda for that meeting.
- d) At this EGM, a motion may be put forward to suspend or cancel the scholarship, with the President liable to pack back all or part of the scholarship.
 - i) For such a motion to pass, a two-thirds majority is required.
 - (1) The scholarship will be reinstated unless a two-thirds majority of those present at the EGM pass a motion to suspend or cancel the scholarship.
- e) If a motion to suspend or cancel the scholarship fails, the President is to receive the monies they would have accrued between the BAGMA vote and EGM.

Chapter 8: Amendments to this Constitution and its Regulations

- 1) Constitutional Changes
 - a) Constitutional changes, including additions, amendments, or being repealed in whole, may only occur if its Special Resolution passes in the affirmative subject to the regulations stipulated in Chapter 5 of this Constitution.
 - i) The full text of any constitutional amendment must be provided, attached to the finalised agenda, at least three days before being discussed at the AGM.

- 2) The Constitutional Review Committee
 - a) A committee chaired by the Secretary must consider the Constitution as it stands and present any possible changes to BAGMA for consideration each year.
 - i) The committee must be formed in the first semester of the academic year.
 - ii) The committee must present its findings to BAGMA in the first teaching period of the second semester.
 - iii) These findings need not necessarily include any suggested amendments to the Constitution.
 - b) The committee must consist of at least four BAGMA members.
 - i) The committee must consist of at least 50% non-executive BAGMA members.

- 3) Amendments to Regulations
 - a) Changes to the regulations, including additions, amendments, or being repealed in whole, may only occur at any General Meeting with a simple majority of 50%+1 of voting residents in the affirmative to pass.

Chapter 9: Dissolution

- 1) BAGMA shall not be dissolved except by a motion passed in accordance with this chapter at a General Meeting convened for that purpose.
 - a) For a motion dissolving BAGMA to be passed, a three-quarters majority is required.

- 2) Any assets remaining after a dissolution as stipulated in this section shall go towards the establishment of a new organisation with the same objectives as BAGMA.

- 3) If a new BAGMA like body cannot be created, the property of BAGMA shall be realised and any money remaining after all the liabilities of the committee have been discharged shall be divided among the student body.
 - a) This shall be done in the manner resolved by those present at the General Meeting where the dissolution resolution was passed.

Chapter 10: Unforeseen and Emergency Circumstances

- 1) A 'crisis' may be declared by an 80% majority in BAGMA, allowing for motions to be passed that suspend sections of the BAGMA Constitution as is necessary
 - a) For any motion to pass that seeks to overturn the normal functioning of the BAGMA Constitution, at least 80% of BAGMA members must support the motion
 - b) Any such motion must be clearly linked to the crisis in question, either in the motion's wording or clearly recorded in the minutes
 - i) Any provision in Chapter 10 cannot be overturned following the declaration of a crisis and cannot infringe the capability of members to convene an EGM under Chapter 4
 - c) Any such motion must strictly be temporary and must be renewed in the first committee meeting of each semester's BAGMA
 - d) Each year's BAGMA has an obligation to declare a crisis ended as early as is reasonable to do so
 - i) The vote to end a crisis shall only require a 50% majority of BAGMA to pass
 - ii) Should this motion pass, the effects of all motions passed relating to the crisis will cease to be in force
 - e) Should any resident oppose BAGMA's declaration of a crisis, or the overturning of any part of this Constitution, as in s 1(a) or (b) of this Chapter, they may call an EGM as per the regulations governing EGMs in Chapter 4
 - i) Opposition to BAGMA's declaration of a crisis, or the overturning of any part of the Constitution as per this Chapter, will be considered a motion requiring a simple majority of 50%+1 of voting residents in the affirmative to pass.

Appendix

General Rules:

In the event of a tie, a coin will be flipped.

Paper Ballot Procedure:

Should paper ballots be required, an instant run-off voting system will be employed.

Regulations for the Choosing of Positions by BAGMA Members

A. Appointment of Positions by BAGMA Members

1) Interpretation

a) In these regulations, unless any contrary intention appears:

i) 'Position' will refer to any formal role or committee membership position within the B&G community which is selected through an application process as opposed to an election by BAGMA members for the purpose of running events, activities or subcommittees.

ii) Other terms are to be defined by reference to the definitions set out in the Constitution.

2) These regulations will apply to the choosing of all positions by BAGMA members unless an exception applies.

a) These regulations will not apply to the selection of the Inward Bound coaches and Sub-Committee to be selected internally by the Inward Bound team and the ISO Sports coaches to be selected independently by the Sports Reps according to the additional regulations set out below.

b) These regulations will also not apply to committees with open membership such as the ongoing Greens and Comms Subcommittees.

c) The addition of any other exceptions must be the subject of a motion to amend the regulations according to the provisions set out in the Constitution.

3) The choosing of requisite positions by BAGMA members for events or roles within the Hall should endeavour to give mind to the diversity, inclusivity and transparency goals of the B&G community.

4) All selection of positions should commence with the release of an anonymous application form.

a) The form should include a space for inserting an ANU student email such that the applicant can be contacted.

b) There should be no space for any name or other identifying characteristic such as an email which includes an identifying name or nickname.

5) Where there are more than 2 applications for any single position or more than the requisite number of applicants where there are multiple positions, a shortlist should be formulated by the relevant BAGMA member/s.

a) Shortlisted candidates should be informed that they have been shortlisted via an email to the provided ANU student email.

b) At this point, the application process would no longer be anonymous.

6) The relevant BAGMA member/s may then wish to meet with or conduct interviews with the selected shortlist of applicants.

a) At this point, BAGMA members should begin to consider the diversity of the team they are composing where there is a team.

7) Teams of positions, where applicable, should include no more than half or half to the nearest whole number of any one gender identity.

a) This regulation will not apply where there was only one applicant for positions on a team.

- b) This regulation will also not apply where there are extenuating circumstances which would prevent a person being appointed to a position and where those circumstances have been discussed with the Head of Hall or Residential Wellbeing Coordinator.
- 8) Application forms should clearly emphasise that no position will be selected on the basis of race, gender, ethnicity, religion or sexuality except where specifically contextually required.
 - a) For instance, if BAGMA wished to put together an organising committee for a gender-specific event, this may require that applicants are members of that gender.
 - b) Where a particular context may require consideration of any of the characteristics outlined above, this should be discussed amongst the whole of BAGMA and outlined clearly on the application.
- 9) Once the preferred outcome of an application process for a position has been decided on by a member/s of BAGMA, this suggestion should be put to the whole of BAGMA for deliberation.
 - a) The relevant BAGMA member/s should be prepared to point to their reasons for selecting the person and their suitability in terms of the diversity of any applicable teams.
 - b) The shortlist may also be presented at the BAGMA meeting where necessary.

B. Appointment of ISO Sports Coaches by Sports Reps

- 1) Interpretation
 - a) In these regulations, ISO Sports will refer to any of the termly sports decided upon and scheduled by ISO.
 - b) Coaches will refer to those members of the B&G community appointed to lead the trainings of B&G teams in relation to ISO Sports.
 - c) Other terms are to be defined by reference to the definitions set out in the Constitution.
- 2) Nominations for sports coaching positions must close at least two (2) weeks before the commencement of the sport's season
 - a) The commencement and closure of the nomination period must be made public.
 - b) The nomination period shall be at least one (1) week (i.e. seven (7) days) but may be longer provided that the initial nomination period is closed two (2) weeks prior to the commencement of the sport.
 - c) Candidates must nominate in writing during the nomination period.
 - d) Only candidates who have nominated may be considered for selection as a sports coach.
 - e) If no nominations have been received by the close of the nomination period, the nomination period will be extended for another five (5) days;
 - f) If at the end of the extension of the nomination period and there are still no nominations, the Sports Representatives may by a simple majority vote, appoint a coach from the residents of B&G or an ex-resident, who has represented B&G in the ISO competition for that sport with the consent of that person.
- 3) Sports Representatives may decide on the number of coaches for any sport.
 - a) Sports Representatives must decide, by a simple majority vote, from the pool of nominated candidates to become coaches
 - b) In the event that the Sports Representatives cannot reach a simple majority, the BAGMA Executive shall make the determination via a special majority.

4) If a Sports Representative wishes to nominate themselves, they must follow the traditional nomination process and withdraw from the voting process used to determine coaches for that sport.